

**NOTICE OF INTENT TO SUBMIT THESIS**

*Please submit this form at least three months prior to your intended thesis submission date. The form is to be submitted by the candidate to the Student Administration Office*

***SECTION 1 – TO BE COMPLETED BY THE STUDENT***

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| Name | ID Number | Programme |
| Contact Mobile Number | Director of Studies (DoS) Name: | |
| Title of thesis  ………………………………………………………………………………………………………  ……………………………………………………………………….……………………………….  Intended date thesis is to be submitted:…………………………………………………..…………  If there are any particular arrangements or adjustments that need to be made in case of any specific disability or extenuating circumstances that you have to enable your full participation in the viva examination, please mention it here:  ……………………………………………………………………………………………………….  ……………………………………………………………………….……………………………….  **Candidates’ declaration:**  I confirm that I have sought advice of my DoS in considering the state of readiness of my thesis for submission and deciding to give this notice of intent.  Signature ……………………………….. Date: ……………………… | | |

***SECTION 2 –* FOR COMPLETION BY THE DIRECTOR OF STUDIES**

I note the proposed date for submission of the thesis on the date given above and

do /do not support the request for thesis submission.

**Signature** ……………………………….. **Date** ……………………………

***SECTION 3 –* FOR COMPLETION BY THE STUDENT ADMINISTRATION OFFICE**

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| Date of receipt: DD/MM/YYY Y Copies sent to DoS, HoP and Chair of RDC  Original form filed in student file Signature …………………………….…………… |